

**FORM 1**

Petition under section 4 or 4-a of the U.P. Public Services (Tribunal)  
Act, 1976  
[See Rule 4(1)]

Title of the case:

**Index**

Serial No.	Description of documents relied upon
1	petition
2	
3	
4	
5	
6	
For use in Tribunal's office	Signature of the Applicant

Date of filing

Or

Date of receipt by post

Registration No.

Signature of Registrar

**IN THE UTTARAKHAND PUBLIC SERVICES TRIBUNAL**

A.B.-(add description such as son of, resident of and place of employment  
Or employed.....)

**APPLICANT**

Versus

**C.D.-** (add description and the residential or official address on which the  
service is to be effected on the respondent or respondents. The details of each  
respondent are to be in a chronological order).

**RESPONDENT**

Details of application:

1. Particulars of the order against which the application is made:  
(Particulars of the order giving the details like the number, date and the  
authority has passed the order, against which the application is made).

2. Jurisdiction of the Tribunal:

The applicant declares that the subject matter of the order against which he  
wants is within the jurisdiction of the Tribunal.

3. Limitation:

The applicant further declares that the application is within the limitation period that in section 5 of the U.P. Public Services (Tribunals) Act, 1976.

4. Facts of the case:  
(Give here a concise statement of facts in chronological order, each paragraph as early as possible a separate issue or fact.
5. Grounds for relief with legal provisions and the date when the cause of action for the claim arose.
6. **Details of the remedies exhausted-** (The applicant declares that he has availed of all the remedies available to him under the relevant service rules etc).  
(Give here chronologically the details of representations made and the outcome of such representations with reference to the number of Annexure to be given in support thereof.
7. Matters not previously filed or pending with any other Court-  
The applicant further declares that he had not previously file any application, writ petition or suit, regarding the matter in respect of which this application has been made, before any court or any other authority or any other bench of the

Tribunal nor any such application, writ petition or suit is pending ~~before any~~ of them.

In case the applicants had previously filed any such application, writ petition or suit, the stage at which it is pending, and if decided, the list of the decisions should be given with reference to the number of Annexure to be given in support thereof;

8. Reliefs sought- In view of the facts mentioned in para 6 above, the applicant prays for the following reliefs:

Specify below the relief (s) sought explaining the ground for such reliefs and the legal provisions, if any relied upon.

9. Interim order, if any prayed for- Pending final decision on the application, the applicant seeks the following interim relief;  
(Give here the nature of the interim relief prayed).

10. In the event of application being sent by registered post, it may be stated whether the applicant desires to have oral hearing at the admission stage and if so, he shall attach a self addressed postcard or Inland Letter, at which intimation regarding the date of hearing could be sent to him.

11. List of enclosures-

- 1.
- 2.

3.

4

I.....(Name of the applicant) s/o.w/o.d/o  
.....aged.....working as.....  
in the office of .....resident of.....do hereby verify  
that the contents of paras.....to.....are true to my personal  
knowledge and paras.....to.....believed to be true on legal advice and  
that I have not suppressed any material fact.

Date :

Place:

Signature of the petitioner.

**FORM II**  
[See Rule 4(4)]  
**RECEIPT SLIP**

Receipt of the application filed in the Uttarakhand Public Services Tribunal.....Bench by Shri Km.Smt..... working as.....in the Ministry Department/Office of .....residing at..... is hereby acknowledged

Date:

Seal:

For Registrar  
Uttarakhand Public Services Tribunal.

**IN THE UTTARAKHAND PUBLIC SERVICES TRIBUNAL**

.....**BENCH**

**FORM III**  
[See rule 8(3)]

Misc. Application no.....

Of.....

Application no.....of.....19..... Transferred

.....Applicant

(Applicant/respondent)

Vs.

Respondent /Applicant

Brief facts leading to the application:

Relief or prayer:

Verification:

I.....(Name of the applicant) s/o, d/o, w/o.....age.....

Working as.....in the office of .....resident of.....

do hereby verify that the contents of paras.....to.....are true

on legal advice and that I have not suppressed any material fact.

Place:

Signature of the Applicant.

Date:

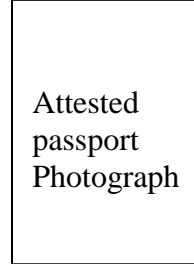
Signature of the Advocate.

**FORM IV**  
[See Rule 25(2)]  
**APPLICATION FOR REGISTRATION OF A CLERK**

1. Name of legal practitioner on whose behalf the clerk is to be registered.

1. Particulars of clerk to be registered-

- (i) Full name: (in capital)
- (ii) Father's name:
- (iii) Age and date of Birth:
- (iv) Place of birth:
- (v) Nationality:
- (vi) Educational qualifications:
- (vii) Particulars of previous employment, if any:



I.....Clerk above named) do hereby affirm that the particulars relating to me given above are true.

Signature of clerk

3. Whether the legal practitioner has a clerk already registered in his employment and whether the clerk sought to be..... registered is in lieu of or in addition to the clerk already registered.

4. Whether the clerk sought to be registered is already registered as clerk of any other legal practitioner and if so, the name of such practitioner

I.....(legal practitioner) certify that the particulars given above are true to the best of my information and belief and that I am not aware of any fact which would render unsuitable the registration of the said.....(name) as a clerk. Further, I enclose fees of Rs. 5.00 being the cost of Identity Card along with 2 passport size photographs of the applicant duly attested by me

Signature of the legal Practitioner.

Date:

To,

The Registrar,  
Uttarakhand Public Services Tribunal,  
.....Bench.

**FORM V**

Register of applications of certified copies (See Rule 44)

Serial No.	Date of application	Amount of fees paid	Name of the applicant	Date of delivery of the copy	Signature of the person
1	2	3	4	5	6

**FORM VI**

Register for contempt petitions  
[See Rule 51(1)]

Serial No.	Date of filing	Name of the parties	Name of the Advocate	Remarks
1	2	3	4	5

**CONTEMPT PETITION (CIVIL/CRIMINAL)**

**FORM NO.VII**

[See Rule 51(i) (a)]

In the Uttarakhand Public Services Tribunal

(Name of the Bench)

Place

To,

Presenting Officer

Whereas information is laid/motion is made by.....that .....(here

mention the name of the contemner) has committed the offence of contempt of Tribunal punishable under section.....(here give the relevant section of the Contempt of Court (Act, 1971) and

(2) Whereas the contempt petition has been registered against..... for act being taken under the Contempt of Courts Act, 1971, of this Tribunal.

(3) You are requested to appear in person on .....day of.....at other ordered by the Tribunal and assist the Tribunal in the disposal of the aforesaid contempt petition.

Given under my hand and the seal of this Tribunal this.....day of.....

Seal:

Registrar,  
Uttarakhand public Services Tribunal.

**CONTEMPT PETITION (CIVIL/CRIMINAL)**

**FORM No. VIII**  
[See Rule 51(1)(b)]  
Notice

In the Uttarakhand Public Services Tribunal (Name of the Bench)      Place

To,  
In re:

(here mention the name and address of the person to whom notice is being sent).

Whereas information is laid/a petition is filed/ motion is made by..... that you (here mention the gist of the accusation made in the information/ petition/ Motion);

And whereas a petition has been registered against you for action being taken under the Contempt of Courts Act, 1971;

You are hereby required to appear in person or through a duly authorized advocate\* on .....day of.....at.....and on subsequent dates to which the proceedings may be adjourned unless otherwise ordered by the Tribunal, and show cause notice why such action as is deemed fit under the Contempt of Court Act, 1971, should not be taken against you.

Given under my hand and the seal of this Tribunal, this day of.....

Seal

Registrar,  
Uttarakhand Public Services  
Tribunal.

**FORM NO. IX**

[See Rule 58 (2)]

In the Uttarakhand Public Services tribunal

(Name of the Bench)

Place

We ( name of the Hon'ble Members presiding over the Bench). Members constituting the Bench of the Uttarakhand Public Services Tribunal, hereby charge you .....(name of the alleged contemner) as under:

That you.....on or about.....day of.....at.....  
(here give the gist of the material allegedly constituting contempt) and thereby committed the contempt of this Tribunal punishable under section.....  
(here give the relevant section of the Contempt of Courts Act, 1971). Within cognizance.

We hereby direct you to be tried by this Tribunal for the aforesaid charge.

Signature of the Hon'ble Members.

The charge was read over and explained to the alleged contemnor and he was asked as under:

(1) Do you plead guilty to the charge?

Answer:

(2) Do you have anything else to say?

Answer:

Signature of the alleged contemnor

Signature of the Hon'ble Members presiding over the Bench.



**FORM NO.X**

Warrant of commitment to prison

[See Rule 64(1)]

In the Uttarakhand Public Services Tribunal

(Name of the Bench)

Place

To,

The Superintendent  
(name of the Jail)  
Place

Whereas, the Uttarakhand Public Services Tribunal (name of the Bench) held on this.....day of.....(name/Description of the contemnor) has been adjudged by the Tribunal guilty of willful contempt of the Tribunal and he has been sentenced to undergo imprisonment of.....

This is to authorizes and require you, the Superintendent of the.....Jail, to receive the said (name of the contemnor) into your custody, together with this warrant and keep him safely in the said jail for the said period of (term of imprisonment) or for such period as may hereinafter be fixed by the order of this Tribunal and intimated to you. You are directed to return this warrant with

an endorsement certifying the manner of its execution.

You are further directed that while the said.....is in your custody, produce the said.....before this Tribunal at all time when the Tribunal so directs.

Given under my hand and seal of the Tribunal this.....day of.....

Seal:

Registrar,  
Uttarakhand Public Services Tribunal.

**FORM NO.XI**

[See rule 65(2)]

In the Uttarakhand Public Services Tribunal

Name of the Bench

Place

To,

(The Superintendent)

(name of the Jail to which the warrant is sent)

Whereas.....(here given the name of the person) was found guilty for the contempt of this Tribunal under the Contempt of Courts Act, 1971 on.....(here give the date) and was sentenced to undergo imprisonment of.....(here give the term of imprisonment and a fine of Rs.....in default of payment of fine, to further imprisonment of).....

Whereas the said contemnor along with a warrant of sentence was given in your custody for undergoing the above-mentioned sentence on.....

Whereas the said contemnor has tendered an unconditional apology for the contempt of court committed by him on.....which has been accepted by the Hon'ble Bench of the Tribunal.

You are, therefore, directed to release the person above named in your custody forthwith as the warrant sent to you against him has been withdrawn.

Dated this.....day of.....

Seal

Registrar,  
Uttarakhand Public Services Tribunal

**FORM XII**

(See Rule 68)

Register of References

Serial No	Date of receiving the reference	Name and designation of the claimant	Name of the O.P. or employer or person likely to be affected	Under what section	Substance of relief claimed	Date of decision	Nature of decision	Remarks
1	2	3	4	5	6	7	8	

**FORM XIII**  
(See Rule 68)  
Register of Disposals

Serial no.	Case no.	Name of parties	Date of decision	Remarks
1	2	3	4	5

**FORM XIV**  
(See Rule 68)  
Register of Returned Documents

Serial No	Name of applicant	Date of application	Case in which documents were filed	Description of documents returned	Date of return	Signature of recipient	Remarks
1	2	3	4	5	6	7	

8

**FORM XV**  
(See Rule 68)  
Registered of Fees Realised

Serial no.	Particulars of the case in which fee is paid	Name of the person paying the fee	Date of payment of fee	Amount of fee paid	Remarks
1	2	3	4	5	

6

**FORM XVI**  
(See Rule 68)  
Registered of Records Consigned

Serial no.	Case no.	Name of Parties	Date of decision	Date of consignment of records	Signature of the employee receiving records	Remarks
1	2	3	4	5	6	7